NAME – ARPAN MONDAL

DESIGNATION – SENIOR ANALYST

TOPIC – TEAM WORK

TEACHER IN CHARGE – SHRUTI RAVINDRAN

DATE – 30.10.19

* **Team Work**
* **Morals from Tortoise and Rabbit Story**
* **Benefits of Teamwork**
* **Different Stages of Team?**
* **Forming**

This is the first stage where teams are formed. The teams meets and learns about the opportunities and challenges and then agrees on goals and begins to tackle the tasks. Members behave quite independently. This stage is important as members get to know each other, exchange personal information and make new friends. Also a good time to see how each member of the team works as an individual and how they respond to pressure.

* **Storming**

It is a brainstorming phase. Confronting each other with your own idea. Convincing one’s idea is better than the other. This phase is necessary for growth. Here leadership plays a crucial role. Team members need to act with more energy and keep patience.

* **Norming**

Here team members work together. All agree on certain rules, values, professional behavior, sharing methods, working tools and even taboos. Team members begin to trust each other. Team might lose their creativity if the norming behavior becomes too strong. Supervisors participate in this stage more than the other stages.

* **Performing**

Here performance matters. High performing employees get good project. Team members are independent.

* **Adjourning**

This is the final stage where teams which were formed for a shorter duration of time breaks.